# The Eliot Bank and Gordonbrock Schools Federation

## Records of Debts Written Off

| **Debtor** | **Details of Debt** | **Amount** (£) | **Invoice Reference & Date** (where applicable) | **Reason for Write-Off** (including brief details of measures taken to secure payment – as appropriate) | **Authorisation of Write Off** – (Name & signature of authorising individual & date Cross reference to entry in the accounts where applicable) |
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