



The Eliot Bank and Gordonbrock Schools Federation



Executive Headteacher: Mrs Kathy Palmer

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Head of School: Miss Maria Gilmore

2 December 2016

Dear Parent/Carer,

PARENT GOVERNOR ELECTION

I am writing to let you know that a total of six parents are standing as candidates in the Federation's Parent Governor Election. Their names are as follows:

Annabel Blair (Gordonbrock Primary School)
George Butler (Gordonbrock Primary School)
Michelle Coco (Gordonbrock Primary School)
Christopher Hale (Gordonbrock Primary School)
Ruth Harris (Gordonbrock Primary School)
Melanie Worthington (Eliot Bank Primary School)

The candidates' statements will be displayed on our notice boards in the playground and on the website of both schools. On the day of ballot, all statements will be displayed next to the ballot box for the information of voters.

The ballot will take place on Thursday, 8 December 2016 between 8.30am and 6.00pm. To vote in person you should come to the foyer / reception area of your child's school.

You will be given a ballot paper, which will be numbered. Please rest assured that this is to ensure that the correct number of ballot papers is issued and that, since the election register is not numbered, there is no link with any individual voter.

Please place a cross in the box next to the candidate, you wish to vote for. Please note that you can **only vote for one candidate** and ballot papers with more than one vote will be discounted.

If you wish to apply for a postal vote, please ask the office for a ballot form. **Your postal vote should be handed back to the school office by 6.00pm on Thursday, 8 December 2016 at the latest, so it can be counted.** Please note that we are unable to attach postal vote forms to this letter or publish them on our websites, as each form must be given out against a name on the election register.

The envelope should be addressed to "The Returning Officer, c/o The Eliot Bank and Gordonbrock Primary Schools Federation" and marked with a "P".

The counting of the votes will take place immediately after the close of the ballot at 6.00 pm on Thursday, 8 December 2016 and you will be informed of the outcome on Friday, 9 December 2016.

Yours sincerely

Simone McAllister
Federation Business Manager